

Berkshire Economic Development Officers Group (BEDOG)
Terms of Reference

Purpose – to provide a local and sub regional economic development perspective through collaboration between the Berkshire Unitary Authorities and the Thames Valley Berkshire Local Enterprise Partnership (TVB LEP), and in doing so help implement the Strategic Economic Plan.

1. The composition of the Group is those with an economic development remit from the following organisations:
 - Bracknell Forest Borough Council
 - Reading UK CIC (representing Reading Borough Council)
 - Royal Borough of Windsor & Maidenhead
 - Slough Borough Council
 - West Berkshire Council
 - Wokingham Borough Council
 - TVB LEP

3. The Group undertakes to collaborate with TVB LEP where practical across the following strategic programmes:
 - Promotion and international positioning of TVB
 - Enterprise, innovation and business growth
 - Skills, education and employment
 - Infrastructure – transport, communications and place-shaping and Business Intelligence to support the above in order to bring about timely and transformational interventions or the sharing of best practice

4. The Group shall appoint a chair and deputy chair from its local government membership, on a revolving annual basis. Officers are expected to make best endeavours to attend meetings and to take responsibility for the delivery of agreed actions.

Officers should involve their relevant TVB LEP Forum member in the work of BEDOG.

5. The Group will share local and any other relevant intelligence, including regular local activity reports.

6. In order to develop a holistic understanding of economic activity the Group will seek regular updates (through the Chair) from partners such as Thames Valley Chamber of Commerce, UK Trade and Investment, and the Business Growth Hub

7. The Group will meet six times a year at the LEP offices at Green Park.

January 2016